

ADRC STEERING COMMITTEE

December 15, 2011

Notes

Members Present:

Anne Smith
Andrew Riggle
Gary Kelso
Jason Stewart
Scott McBeth
Miguel Gonzalez
Louise Tonin
Jen Morgan
Maureen Henry
Sandra Curcio – phone
Michelle Benson - phone

- The I & R group is continuing to improve the website www.helpwithmyparents.net. The goal is to go live by January 31, 2012.
- The administrative office needs feedback on the monthly ADRC newsletter .
- An options counseling webinar, “What is Options Counseling?” is planned for January 31. Monthly webinars on various topics will continue for next year.
- An Options Counseling Subcommittee Meeting took place on November 29. Issues included:
 - The evaluation team will send out and analyze another survey sample out before the end of the next reporting Period. Louise will send out current survey to Directors and options counselors for any suggested revisions.
 - Options Counselors need training on how to know when an I&R call becomes Options Counseling. A suggested script may include the question, “Would you like an opportunity to talk more in depth about options/choices that may be available to you to meet your long term needs?”
 - Culture and options counseling is a topic that needs to be addressed in the future.
 - **Judith needs 1 taped session from all sites from ALL Options Counselors by January 20th, 2012.**
 - AAAs should work on written action plans as part of options counseling follow-up.
- ADRC Annual Report:
 - Maureen is working with DWS on an MOU.
 - AoA approved the ADRC 5-year plan.
 - There will be a pilot launch of CCTP as part of a fee for service program.
 - Specific data from each site as reported in the SART is detailed in the report.

- Utah has just received a draft of the National Options Counseling Standards, drafted by AoA and 20 options counseling grantee states. The standards will be reviewed by the Options Counseling Subcommittee.
- IN-KIND Contributions - The ADRC is short on the yearly match. If any sites have in-kind contribution budgets that haven't been fulfilled for this year – please contact Maureen.
- The ADRC office will begin interviewing for the AA position; Maureen will be decreasing her hours on the ADRC.

NEXT MEETING SCHEDULED FOR JANUARY 18 – 1:00 to 3:00