

ADRC Steering Committee Meeting Minutes – July 11, 2013
University of Utah College of Nursing from 1:30-3:30pm

Members Present

Joan Gallegos Nate Palmer
Trecia Carpenter Scott McBeth
Nancy Bentley Sarah Brenna

Members by Phone

Amy Bosworth Gina Cook
Judith Holt Michelle Benson
Andy Curry Les Carter

Staff

Jen Morgan
Rhonda Hypio

Guest

Sonnie Yudell

ACTION ITEMS:

- **Sonnie** will follow-up with Sarah with additional information on the Caregiver proposal
- **Jen** will meet with Tonya Hales regarding steps to FFP and Section Q
- **Jen** will send additional information regarding materials on FFP from ACL
- **Sarah** will send information re: care transitions committees to Jen
- **ALL Directors** will respond to e-mail regarding NWD and sustainability for proposal by July 16
- **ALL Directors** will respond with name of staff interested in attending HCBS Conference July 16

Funding Opportunity Overview: Sonnie Yudell

Sonnie Yudell, Program Manager for the Division of Aging and Adult Services, in collaboration with the Alzheimer's Association, applied for a grant through the Administration for Community Living (ACL): *"Creating and Sustaining Dementia-Capable Service Systems for People with Dementia and Their Family Caregivers."* The grant amount would provide between 500-800k over 3 years, the application was required to be submitted through a state agency. The funding would provide tele-counseling to caregivers via phone, and tele-health, similar to the VA program, targeting rural caregivers collaborating with agencies closely tied to the group ie: ADRC, AAA, AAUC. This is a new concept to caregivers of dementia, aimed at reducing behavioral and psychological stress to the caregiver. September 1, 2013 is the target date to find out if funding is awarded.

ADRC Funding- NWD/ADRC Opportunity – Sustainability Competitive Continuation

Work Plan Objectives:

1. Federal Financial Participation (FFP)/Medicaid Eligibility Worker- Obtaining a dedicated Medicaid worker was a big step in supporting ADRCs with Medicaid assistance and to support the NWD Approach. A decision needs to be made about continued funding for the position, as the Commission on Aging will likely not have the funding to keep supporting the position. SLCO is considering the possibility and are asking other agencies to give feedback and also possibly help with funding her, if she is providing a valuable service. Sarah will talk to her staff to get a better understanding of how the position is a benefit to them. Judith will evaluate the data that Josie has been sending us regarding calls. Amy wants to know if Josie could train the 211 staff, as it would be good to coordinate so 211 knows how and where to refer people with Medicaid questions etc. Amy will contact us to schedule a time to have Josie attend one of their staff meetings/trainings.

With FFP funding, ADRCs could get federal reimbursement for administrative costs, for functions that our sites are already doing (ie: Medicaid applications), The program has specific criteria and requires a lot of time tracking. Some ADRCs around the country are getting up to 20% reimbursement. SLCO is interested but needs a lot more information which will be looked at in the next 6 months. Jen will meet with Tonya Hales next week.

2. MDS Section Q- The initial meeting with DOH was in February 2013. Active RE-Entry has voiced an interest in piloting the project.
3. VDHCBS- Benjamin Pratt with the VA contacted Scott McBeth last week to let him know that he spoke with the decision makers in DC. SLC VAMC is really excited implementing a VD-HCBS program.

4. Care Transitions- Utah was not selected for this program, but SLCO has been working w/ IHC as part of an informal group to try to carry on what they started. A few weeks ago they defined a few target areas to work on such as a specific strategy of information sharing when people are discharged from hospital to another facility. Sarah is chairing another committee to discuss the transition of individuals who are released and go home. The committees are going back and forth to determine what care transitions would look like in Utah. The discussions are good, and they are getting to a place where they feel they need to pilot, but the discussions are very preliminary and there is no funding for case management at this time.
5. ADRC Statewide expansion- The target date for 5 County AOG to officially become an ADRC is October 1st. They are awaiting approval from their advisory committee prior to engaging in a contract with us. The new Executive Director is on board; it is just a matter of semantics at this point.

Site Objectives- The program office is requiring each site to be very clear as to what project or initiative will be pursued for the next grant year, as this will be part of the contracts between sites and the program office. Formal community partnerships are important to ACL, and each site needs to provide information as to what partnerships they currently have or will have (written MOUs for NWD).

ADRC Quarterly expectation for reimbursement- Are all sites clear on the expectations? At a minimum, all new staff should be trained on what an ADRC is, and go through the training material posted on the ADRC website. Each quarter this sheet needs to be filled out and sent to the Program Office with invoice, if you do not invoice quarterly, they are still **required** to be submitted.

Budget Justification- The NWD/ADRC grant proposal will be finalized and submitted before July 24th. We feel very confident that funding will go through, but the amount could vary between 100-200K. There is 26K that could be carried over. If the ORH grant is funded, it would cover part of the Program Manager salary. Sites should receive 9-12K next year. The budget amount set for travel to the HCBS conference was calculated low. ADRC Directors were asked to talk to staff to find out who is interested in attending, and were reminded that this is not a requirement. Discussion about options included: 1) providing an allotment to the sites for a staff person who wants to attend and then sites would cover the remaining costs, 2) giving priority to those who haven't been, and 3) putting names in a hat and drawing. Directors were asked to get back to the program office ASAP with this information.

ADRC VHA Conference Update- We are waiting for RSVPs for the Conference August 29, 8-5 at the University of Utah, Officer's Club. RSVP requested by August 1st. We have about 40 confirmed attendees to date.

ORH Project- The correct form to use for the VSO accreditation is the VA **21A**, which is available online.

The next meeting is scheduled for **Thursday, August 15th from 1-2:30pm at DHS 3075**