

ADRC Steering Committee Meeting Minutes – September 19, 2013
Department of Human Services from 1:00-2:30pm

<u>Members Present</u>		<u>Members by Phone</u>	<u>Staff</u>
Nancy Bentley	Carrie Schonlaw	Michelle Benson	Jen Morgan
Peter Hebertson	Scott McBeth	Sandra Curcio	Rhonda Hypio
Daniel Musto	Sarah Brenna		
Nels Holmgren	Andy Curry		
Trecia Carpenter	Liz Oliver		
Amy Bosworth	Gary Kelso		
Nate Palmer			

Action Items:

- **ALL SITES:** ALL data for the April – September 2013 reporting period will be due to the Program Office by October 15.
- **ALL SITES:** Will collect ALL CALL information for the week of September 23 for required SART (SLCO Aging is excused as they will provide a 6 month report via their database).
- **ALL Sites:** FY14 contracts will be drafted and sent in October. All Agency commitment statements are due by September 30.
- **USU Evaluator:** Evaluation of Medicaid Outreach Worker usage and a survey will be sent out to agency staff to rate this resource provided to ADRC sites since March 2013.
- **Peter Hebertson:** Will update the AIRS training opportunity as it unfolds
- **Jen/Rhonda:** Rhonda will send out a new outlook invite to update the schedule on our calendars – we apologize for any confusion. 3rd Thursday of the month 1-2:30 as always!
- **FFP/LTC Ombudsmen/Section Q will be updated as we explore these options**

Announcements

Kristy Cottrell has accepted the Davis County Family Health & Senior Services Division Director position effective October 1, 2013. Current Director Sally Kershnik will be retiring. Sarah Brenna has accepted the appointed position of Associate Director for Human Services with Salt Lake County. She will remain in Aging Services until January 2014. A search for her current position is underway. Amy Bosworth with United Way 2-1-1 has accepted a new position as Corporate Relations Director, effective September 16th. Liz Oliver has taken over as the 2-1-1 Director. She has been the 2-1-1 Program Manager for a year. Congratulations to everyone!

Federal Financial Participation (FFP)/Ombudsman Program– The AAA/CIL Directors were invited to meet with Tonya Hales from DOH and Daniel Musto, the state LTC Ombudsman, prior to the Steering Committee meeting. The process is still ongoing and Daniel is working out the financial details with the state. More information regarding the funding opportunity will be released as it unfolds over the next few months.

DOH still needs an agreement to share the section Q data, as the information goes to a different department within DOH. Tonya is still working on getting this agreement.

SART (Semi-Annual Reporting Tool) Updates The end of the reporting period (April – September) is September 30th. For the week of September 23rd, all sites will be completing the ‘All Call’ requirements of the reporting period, by tracking all incoming calls and walk-ins. All sites must have their data sent to Rhonda no later than October 15th. October will be a very busy month of data crunching and organizing.

ADRC/NWD FY14 The program office has not yet received notification regarding the amount awarded for FY14 funding. This information should be available no later than September 30th. *Final invoices for FY13 will be due no later than October 8th.*

New contracts between the sites and University of Utah (ADRC Program Office) for FY 14 will be completed with each agency. There will not many changes but each agency will be required to provide their agency’s commitment to the program. Each quarter along with the invoice, sites will be required to submit a brief summary in a timeline and an update on how things are going. Each site will be required to initiate 1 or 2 additional MOUs with their community partners. Going forward, the intent is to have sites invested and involved in the details, should the ADRC Program Office no longer have future funding support from a National level.

Project Work Plan Initiatives- the FY14 project work plan was handed out again to review what we have committed to in the NWD/ADRC proposal. FFP is the first aspect, and as stated, we will be working with DOH to pursue it.

VA partners want to get the VDHCBs kicked off soon.

Extending the contract for the Medicaid Eligibility worker will be at the decision of the AAA’s, as they will be required to continue the funding (State match is required to draw down funds). There will be no additional funding from the Commission on Aging. Judith Holt will be measuring outcomes in October, to determine the cost effectiveness and value. Dec 1st is the 30 day notice date required should the decision be made to discontinue the contract with DWS.

Care transitions will be kept on the work plan. Sarah Brenna is not sure if new director will take over her committee chair. Sarah will be in her position until the end of the year.

VD-HCBS Update The VA Medical Center will be hiring someone for this program. Scott McBeth is still pushing for this to move quickly. He participated on a call with 3 individuals from Colorado, and Mesa County has a relationship with their VA Medical Center. Scott is assisting them with their readiness review. The southeast corner of Utah would be part of this catchment area.

Ohio has about 70 Veterans in their VDHCB program and would be a good site to watch and learn from. Jen will connect with the VAMC and inquire other sites/areas of Utah they would be interested in contracting with for the VD-HCBS program.

United Way/2-1-1 Amy discussed the next steps for the 2-1-1 Navigator partnership with UHPP and AUCH (Take Care Utah is the name of this trifecta.) UHPP will be building an online map for the public to use, to identify navigator locations for special interest or needs groups to be directed to the right locations. 2-1-1 has hired a Navigator and 3 Certified Application Counselors, who will be going through training over the next few weeks. Navigators will be available to serve anyone; the CACs can be more specific with the populations and clients they serve. 2-1-1's Affordable Care Act services will only be provided via telephone. Other navigator grantees will provide the face to face options that many clients will prefer. There are currently 50 CACs and 12 navigators statewide.

The new IVR will have an option set up for callers to select if they are interested in learning more about Affordable Care Act, and these calls will be routed to the healthcare team. For the near future, callers with questions regarding the ACA should be directed to the Federal call center as they are geared up for it. If anyone needs materials or specific training from 2-1-1, please contact Liz. The new phone system was rolled out this week. Callers can now opt for a call back option in lieu of waiting on hold.

Utah County 2-1-1 has their own Navigator and may have a Certified Application Counselor. They will also provide training to their core staff members.

Training The ADRC training topics for next grant year will include more Options Counseling and Person Centered Planning. The venue options will be evaluated, as we may do onsite trainings or web based. The National level training is still a work in progress and is not close to being rolled out. Salt Lake County is working with the National AIRS office to provide a 2 day training here in Utah. The target is to have it before the end of the year or early next year. The training would be free (funded by SLCO Aging), but there will be a fee for the test.

The VA Healthcare conference was excellent. 55 people attended, it was very interactive, and we received great feedback for areas of other future training topics. We are hoping to offer the next VA training in November as a remote live interactive. The training will be offered to staff statewide. The topic will likely be caregiver support. We are already 6 months into this project!

HCBS Conference- Jen and Bret presented the ADRC/VA Project at the HCBS conference, 40 people attended the presentation had a lot of questions. They were also able to meet with Patrick O'Keefe at VA, for future connection.

The next meeting is scheduled for **Thursday, October 17th from 1-2:30pm at DHS**