

ADRC Steering Committee Meeting Minutes – January 16, 2014
Department of Human Services from 1:00-2:30pm

Present

Les Carter
Peter Hebertson
Judith Holt
Michelle Carlson
Nels Holmgren
Sandra Curcio
Trecia Carpenter

Scott McBeth
Michelle Benson
Kristy Cottrell
Andy Curry
Daniel Musto
Nate Palmer

Staff

Jen Morgan
Rhonda Hypio

Phone

Nancy Bentley
Carrie Schonlaw

Action Items:

Rhonda: Update ADRC marketing flyer for sites to display for staff.

Jen: Meet with Anne Peterson to discuss changes to Legislative flyer.

Trecia/Daniel/Nancy: Provide updated draft materials for MDS Section Q packet letter, MOU, Protocols

Judith: Provide draft of Veteran Client Satisfaction Survey

ALL: Review Utah Commission on Aging Annual Report – ADRC activities are highlighted in report

<http://aging.utah.edu/documents/utah-coa/annual-reports/2012-2013%20UCOA%20Annual%20Report-FINAL.pdf>

MDS Section Q Update- A group met just prior to the Steering Committee meeting, to continue discussion and updates on the Section Q process. Nancy Bentley will be the first pilot area. The Section Q packet will be updated and an interagency agreement has been drafted.

ADRC Marketing – COA Director Anne Peterson has requested that we start informing legislators about our existence, and we developed a flyer to handout/email to legislators during the session. Steering committee offered feedback of the content and additions and deletions. The Committee felt distributing this flyer post Legislative session would be a better strategy as the legislature receives an overload of materials.

Also, a draft for a marketing tool for staff within ADRC Agencies was shared. This tool would reinforce staff's identification as an ADRC and/or Options Counselor. Members provided great feedback on content and flyers will be updated accordingly. Suggested poster size - 16x20.

Guardianship and WINGS- Utah Courts received a federal grant to educate the public on guardianship. The WINGS Summit was broken down into sub-committees to look at all aspects of guardianship. ADRC was asked to participate in a post meeting, to talk about how the no wrong door philosophy could be used within the guardianship world. Jen is assisting staff from the Utah Courts and the Office of Public Guardian, to develop a resource guide for all state and local agencies to use to help navigate this system. A draft will be shared and feedback requested from ADRC sites.

ADRC Training- Person Centered Planning and Motivational Interviewing training will be held at SLCO on Thursday, January 30th from 2-4pm. All ADRC staff are welcome to participate. If you are interested, please email Jen as soon as possible.

ADRC/VA Project Update- Wednesday, January 22nd from 1-3pm, Matt Palfreyman and Rand Rupper from the VA office of Rural Health will be providing training on Caregiver Support.

Invoices for VA Project hope to be paid by the end of January.

Medicaid Outreach Worker Update- The contract was approved for a 75% match from Medicaid. SLCO will be able to fund the 25%, but would appreciate participation from any other ADRC sites. Bear River has committed a contribution to this project.

VD-HCBS Update- Scott will meet with Kevin Raft of the VA in person at Mountainland on Tuesday, January 21st. Dates of contract have not yet been set.

Evaluation- Judith Holt will complete another evaluation of Veteran Options Counseling clients in March. Sites will need to provide her with a list of Veteran OC client's names and phone numbers for them to be contacted by the end of February. Judith will distribute the satisfaction survey to sites for feedback prior to contacting clients.

Utah Commission on Aging Report- Link was provided and it was suggested that all review it.

When does Options Counseling End- The program office is looking at re-defining the timeframe for Options Counseling clients. We will be discussing in the near future with all Directors, a plan to define and determine this timeframe.