

ADRC Steering Committee Meeting Minutes – February 20, 2014
Department of Human Services from 1:00-2:30pm

Present

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| Nancy Bentley | Donna Russell | Trecia Carpenter |
| Peter Hebertson | Becky Kapp | Melanie Haws |
| Sandra Curcio | Nels Holgrem | |
| Jeremy Christensen | Andy Curry | |
| Daniel Musto | Dwight Rasmussen | |

Staff

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| Jen Morgan |
| Rhonda Hypio |
| <u>Phone</u> |
| Michelle Benson |
| Carrie Schonlaw Nate Palmer |

Action Items:

Jen: Send draft MDS Section Q packet introduction letter, interagency agreement, and the checklist to all steering committee members for review.

Trecia: Research any recent changes to section Q regarding requesting an “in person” visit

Trecia: Report to the group the IA process and what signatures are required

Judith: Provide reminder and forms for sites to use to collect the VA client data to be used for the client satisfaction survey.

ALL: Send ideas/projects to Jen on how to utilize the Intern and Geriatric Fellow

ALL: Send feedback on the MDS Section Q packet introduction letter, interagency agreement, and the checklist.

ALL: Let Jen know if you are interested in the April 29th training provided by the UDDC on “Bridges out of Poverty”.

ADRC Funding FY14 Update- ACL will be offering a new ADRC funding opportunity for FY2014. Utah ADRC is in our 5th year, and FY2013 funding will complete the ACLs 5 year project. The details of the funding will be available in April and we will have a better discussion at that time. The U of U has provided us with an indirect cost waiver for the 5 years as the project has been in a funding continuation. We are not sure how the new funding opportunity will affect this cost waiver. As we learn more about the funding opportunity itself, discussion will also include how this will affect the indirect cost waiver going forward.

MDS Section Q- Daniel and Andy have been talking and reviewing each other’s training materials. Daniel provided a document called “The ABCs of Nursing Home Transitions”, which he recommended using as a training module (also available online). He also recommended “Residents Rights” training in which he would also be willing to do 1-hour in-person training. To date, there is not a consistent training that all sites use, and that is the goal. Nancy said that this is not much different than what they currently use. The idea of nursing home transitions is not a new concept to them and they have been doing ombudsman work for years. Nancy does believe the materials could be used statewide to create consistency throughout, however the document is long. Andy mentioned that each county/city/area will have their own issues and challenges based on their needs.

Tonya Hales has reviewed the interagency agreement in its draft form. The goal would be to have an interagency agreement signed with DOH and all CILs. The IA will need to be reviewed by all. The cover letter for the packet would outline what the packet contains and provide the contact information to the CIL and AAA assisting the respective nursing homes/clients. DOH will continue to send the packet. There are several facets to this process. Nancy said that the majority of the referrals for clients to leave the nursing home are coming directly from the nursing home staff, on behalf of their clients. A smaller committee will meet prior to the next SC meeting to review.

ADRC/VA Project Update- Judith Holt at USU is preparing the client satisfaction surveys tailored specifically to Veterans clients. This will be an important tool to evaluate if the VA information and referral provided by the ADRCs have been helpful to those clients. USU will again be contacting the clients directly. Jen will ask Judith to provide a form for each site to use for collecting the client information. We need each site to provide their client’s contact information by **March 10th**. We are hoping to get another year of funding from the VA for this project.

A conference call is scheduled for next week for the sites that are working on the project. We want to hear how things are going, and about activities that can be shared with others. Bret Hicken is supportive of a request for another year of funding especially to support the ongoing process for the VSO applications that were submitted last year. Several applications were submitted but no word has been received from the VA.

The next VA training will be provided by Christopher Scott on VHA enrollment and eligibility, including how the process works, and what it takes to fill out the application. This training will be in person, and we are requesting participants to travel to SLC. Once we have a date, we will extend the invite to all sites that would like to join the training.

Person Centered Planning training will be on February 27th at SLCO from 2-4pm. The training will be simplified, to draw out a few tools that will really help staff. Adobe Connect will be available.

UDDC is offering a spot for a "Bridges out of Poverty" training to be held on April 29th in Salt Lake City. The class is designed to help professionals working with people that may be functioning below a middle class education/background, in navigating life in order to assist them in moving beyond a poverty situation. There was discussion as to whether or not ADRC sites would be interested in having this training provided to all staff. Many sites were interested and Jen is also interested in organizing this and purchasing some of the books.

VD-HCBS Update- Melanie Haws updated that Scott met with the VA last month at Mountainland. They are expecting referrals to begin in May. These referrals will come directly from Salt Lake VA Medical Center.

Office of Public Guardian- Donna Russell is working with the ADRC on a project to help explain the guardianship process. The information is fractured and disorganized and hard for the public and professionals to understand. They wanted to create a doorway for all to easily go through. Utah Courts has updated their website and has a lot of great information about Guardianship. The ADRC got involved as a NWD, and are working to facilitate. The model proposed is to add a link on the OPG website and invite all agencies who are interested, to direct clients to the Utah courts website, OPG or ADRC. Agencies phone numbers and contact information would be available.

University of Utah- The program office was contacted by an MPA/MPP intern, who would like to do her 270 hour Capstone Project with the ADRC. She has previous experience working with an ADRC in Nevada. Beginning in May, she will be available about 20-30 hours a week. We have requested that sites send ideas to Jen as to how her services can be utilized. There is also a Geriatric fellow looking for a project to assist with. She may do some research on the VA Project or help out with the MDS Section Q project.

The next ADRC Steering Committee Meeting is Thursday, March 20 @ 1-2:30 at DHS Room 3075.

MDS Section Q Meeting, March 20 @ 12:15-1:00 at DHS Room 3075