

**ADRC Steering Committee Meeting Minutes – April 17, 2014**  
**Department of Human Services from 1:00-2:30pm**

**Present**

Nate Palmer  
Melanie Haws  
Sandra Curcio  
Michelle Carlson  
Daniel Musto

Robert Snarr  
Nels Holmgren  
Scott McBeth

**Phone**

Nancy Bentley  
Carrie Schonlaw  
Liz Oliver  
Judith Holt  
Becky Kapp  
Michelle Benson

**Staff**

Jen Morgan  
Rhonda Hypio

**Action Items:**

**Peter:** Provide 2 tapes of OC sessions from staff to Judith on or before May 15th

**Michelle:** Provide 1 tape of OC session from to Judith on or before May 15th

**Sandra:** Provide 1 tape of OC session from staff to Judith on or before June 15th

**Carrie:** Provide 1 tape of OC session from staff to Judith on or before June 15<sup>th</sup>

**Jen:** Contact Trecia regarding how long the delay will be and how we will plan to proceed

**MPH Capstone Project-** Ashlee Kalina is meeting with Becky Kapp next week about doing her MPA/MPP Capstone Practicum Project Internship at SLCO Aging and Adult Services. She has previous experience working with an ADRC in Nevada, and has experience in research and program evaluation and assessment.

**ADRC FY14 Funding Update-** ACL will be hosting a Part B Webinar on April 30<sup>th</sup>, to update us on a new ADRC funding opportunity for FY2014. Utah ADRC is in our 5<sup>th</sup> year, and FY2013 funding will complete the ACLs 5 year project.

**MDS Section Q Overview and Update-** Trecia was unable to attend the meeting in person, but provided this update: Some of the Section Q referrals that DOH receives are for people not on Medicaid. Our legal team is researching the legality of us sending protected health information for non-Medicaid clients to a third party, even with a memorandum of agreement in place. Discussions for how to get around this potential problem include a business associate agreement and/or a new administrative rule requiring nursing facilities to send signed releases for anybody answering affirmatively to Section Q. This issue is going to delay initiation of the pilot for the new Section Q process.

Trecia drafted a cover letter to be included with an updated packet that would be sent to the nursing home resident and the letter was passed out and discussed. The letter indicates that a representative will be visiting the clients in person, but due to the delay of the Section Q pilot, there will not be anyone visiting them at this time. A revised version of this letter would need to be sent until the MDS Section Q data could be shared. Suggestion and feedback were forwarded to Trecia.

Nancy asked if the CIL Case Managers would be able to become certified Ombudsmen in order to alleviate the issue of data breach. Daniel suggested this idea would be difficult due to the training requirements.

In general, Robert Snarr with Utah Division of Substance Abuse and Mental Health offered his agency assistance for clients that could benefit from their services. If agencies had a challenging client, they could contact him for assistance. Regarding MDS Section Q, his agency could be involved in contacting clients checking YES to Section Q. This could be an additional player in the process. This needs to get explored and creating a systems where multiple agencies are not visiting the same client.

**VD-HCBS Update-** Scott McBeth will sign a provider agreement with the Veterans Administration in a couple weeks. He will also sign a contract with Acumen. He has been working with Julie Lasson the Program Manager at the VA, who works with Kevin Raff

**VA Project-** The next VA training will be provided by Christopher Scott on VHA enrollment and eligibility on Thursday April 24<sup>th</sup> at SLCO. There are 40 people attending, including 8 from Davis County. Others are welcome to attend the training.

Prior to the training, there will be a meeting with the Options Counselors receiving the TRIP training and the VSO accreditation. Two staff received their letters and have scheduled their VSO exam for this summer, the other three should receive their letter soon.

Our project with the ORH will hopefully serve as a model to other states interested in better serving their Veterans clients.

**USU Evaluation Activity-** Judith has been working on the VA client satisfaction surveys. She was provided 85 names and contacts, but only 61 are viable. Some clients have passed away, phone numbers are disconnected and others cannot remember speaking with the ADRC Options Counselor. The population has been more difficult that past clients as they are older (many are 80+). The clients that have been contacted thus far have reported positive interactions with the ADRC. Going forward, another method of surveys may have to be considered. Melanie suggested doing the surveys quarterly so the clients have a better opportunity to recall the conversations.

Judith will be interviewing Melanie and Deborah on Monday, regarding Options Counseling with Veterans. It will be a series of 7 open ended questions. She hopes to get a call scheduled with SLCO staff soon.

**Medicaid Update-** Nate Palmer provided an update on the SSI issues. The state supplemental SSI payment will be issued on an EBT card on a quarterly basis, beginning this month. Staff helping clients who have issues with DWS services, Nate has asked that those with the same topic be combined into one email and sent to him or Josie to alleviate an abundance of emails.

DOH will begin issuing a plastic Medicaid card in July, in lieu of the paper card that has been mailed out each month.

**12<sup>th</sup> Annual Rocky Mtn Geriatrics Conference** “Unlocking Doors Across the Long Term Services & Support Spectrum” September 15-16<sup>th</sup> 2014. The ADRC received scholarship funds from Kennecott foundation, which will provide some funding for Options Counselors to attend the conference for free. The amount has not yet been stated, but more information will be provided soon.

**The next ADRC Steering Committee Meeting is Thursday, May 15<sup>th</sup> from 1-2:30pm at DHS Room 3075.**