

ADRC Meeting Minutes**DATE: 9/7/10****PRESENT: Maureen Henry, Judith Holt, Gina Cook, Marilyn Hammond, Nancy Bentley, Scott McBeth, Pati Comes, Rick Hendy, Sarah Brenna, Andrew Riggle, Darren Hotten, Brooke Plumlee; via conference phone: Maughn Guymon, Yvette Woodland**

TOPIC	DISCUSSION	ACTION
Senior Health Insurance Program Presentation	Utah SHIP Director Darren Hotten presented a profile of SHIP, its background, structure, purpose, and areas of the program that will interweave into ADRC Options Counseling.	
Options Counseling Training Summary	Maureen summarized the first Options Counseling Training that was held in August. Additional training sessions will be scheduled.	Maureen will schedule future Options Counseling Trainings.
Steering Committee Representation	Suggestions were made regarding an "older adult" representative for the Steering Committee. Carolyn Hunter and Don Mueller were recommended. Maureen will follow up with them.	Maureen will contact Carolyn Hunter and Don Mueller regarding representing older adults on the Steering Committee.
ADRC Summary Document	A draft was reviewed of the ADRC one-page summary document that was e-mailed to the committee prior to the meeting. Partner organizations, committee participation, and a timeline were suggested as additions. The inclusion of the "continuum of life" was suggested, but it was concluded that efforts should be focused solely on adults as Utah's ADRC is developed.	Maureen will add partner organizations and a timeline to the summary.
Meeting Times and Locations	It was noted that several ADRC Steering Committee participants have standing conflicts during Steering Committee meetings and it was agreed that a survey would go out to set a new recurring time for meetings. It was also agreed that options for a new location would include the Disability Law Center and other City of Salt Lake downtown buildings.	Maureen will set up and send a survey for new meeting dates.

Submitted by: Brooke Plumlee

Date: 10/22/10