

**ADRC Steering Committee Meeting Minutes**

**DATE: May 4, 2010**

**PRESENT: Maureen Henry, Lorna Koci, Debra Mair, Scott McBeth, Trecia Carpenter, Yvette Woodland, Michael Styles, Carrie Schonlaw, Marilyn Hammond, Mark Smith, Louise Tonin, Brooke Plumlee**

**ABSENT: Andrew Riggle, Bill Young, Chandler Menteeer, Helen Rollins, Michelle Benson**

**EXCUSED: Nancy Bentley, Juliana Preston, Judith Holt**

TOPIC	DISCUSSION	ACTION
Review Minutes	Reviewed and approved minutes.	
Presentation	<p>Dept. of Workforce Services presented their online application for benefits (financial, food stamps, medical), on the eREP (electronic Resource &amp; Eligibility Product), which integrates eligibility and benefit calculations for social service programs. There are 32 different Medicaid applications. Options counseling protocols will address how to best integrate these tools and other resources into the Options Counseling programs. Yvette was asked what percent of those accessing DWS online are aged 65+. DWS has two LTC teams; they do not do home visits. Outreach is challenging to the aging and disabled; many do not have computers, have visual or hearing impairment, have limited transportation, and no advocate. AAAs do home visits and could assist with online applications if a Memo of Understanding is in place with DWS. More discussion is needed on how DWS and AAA should interface on waiver applications.</p>	<p>Yvette will find and report on the number of online DWS users aged 65+ and those disabled.</p>
Strategic Planning	<p>A goal is to have organizations and processes work together rather than duplicate each other, and that this should be addressed in the five-year plan due August 2011. Instead of "Single Point of Entry" the key phrase should be "No Wrong Door." Regarding goal #5 Care Transitions, cross-training DWS, ADRC and hospital discharge planners to collaborate will be useful, but since it is not stipulated by the grant, it will be addressed in the future.</p> <p>Contact with Social Security and the VA has not been successful, but Terry Schow at the VA may be a source for assistance.</p>	
Site Visits	<p>Maureen reported that the site visits were good learning experiences; particularly in seeing opportunities for the CILs and AAAs to work together, because they both work very differently.</p>	
Upcoming	<p>The next steps include pulling together for 5-year plan and options counseling protocols.</p> <p>May 25 will be the first protocols/options counseling meeting; Louise will schedule.</p> <p>A monthly newsletter will be developed.</p>	<p>Strategic Planning sub-committee will begin meeting to work on the 5-year plan.</p> <p>Louise will schedule the May 25 protocols/options counseling meeting.</p> <p>Louise will develop a monthly newsletter.</p>
Logo	<p>The logo options were reviewed and the most recent version was approved.</p>	<p>Brooke will order ADRC logo stationery.</p>