

ADRC Meeting Minutes

DATE: 8/3/10

PRESENT: Maureen Henry, Judith Holt, Jason Stewart, Juliana Preston, Anna Dresel, Michael Styles, Nancy Bentley, Michelle Benson, Scott McBeth, Yvette Woodland, Jim Yorgason, Pati Comes, Gary Kelso, Rick Hendy, David Brough, Mark Smith, Nels Holmgren, Brooke Plumlee; via conference phone: Maughn Guymon, Joey Allred

TOPIC	DISCUSSION	ACTION
SART Review	<p>Maureen went over the ADRC's Semi-Annual Report Tool (SART) that was recently submitted for the October 2009-March 2010 time frame.</p> <p>Accurate income reporting by clients is challenging, and Anna Dresel from Salt Lake County Aging Services offered suggestions to improve income reporting. Maureen will follow-up with her about it.</p> <p>Maureen will also send the completed SART report to committee members for their records.</p>	<p>Maureen will talk to Anna Dresel about wording questions to get improved income reporting.</p> <p>Maureen will send the SART to the committee.</p>
Division of Aging & Adult Services Presentation	<p>Michael Styles, Assistant Director of the DAAS, presented on its history, mission and services in accordance with the Older Americans Act. DAAS has a "protection" side and a "service" side for seniors and vulnerable adults, and it works to foster independence. Adult Protective Services is also part of this division.</p> <p>A recommendation was made that the Division of Services for People with Disabilities (DSPD) present at the next ADRC meeting to present the number and percent of people who are being served from the disability side. A suggestion was made that the Office of Public Guardian (OPG) also be included.</p>	<p>Maureen will talk to DSPD about presenting at the next meeting; consider OPG involvement.</p>
State Plan	<p>The State Plan needs to be in development. Maureen will send out the template of what AOA wants in the plan, and asked the committee members to think about their piece in that plan.</p>	<p>Maureen will send out AOA's State Plan template for committee members to consider their piece in that plan.</p>
Membership	<p>Helen Rollins has resigned from the committee; there will be a vote at the next meeting on her replacement. Carolyn Hunter was suggested.</p> <p>A vote was held to add a mental health representative to the Steering Committee. Rick Hendy, Program Administrator of Adult Mental Health Services, was nominated and accepted.</p>	<p>Voting to replace Helen Rollins will be held at the next meeting.</p>
Protocols	<p>Sites will have an intake process, and will be trained to recognize options counseling calls, define issues, and involve the client. There are three pieces to the options counseling protocols: knowledge, skills, and brokering. Self-direction and individual participation are essential for the client. The goal is to empower the individual and have the options counselor act as facilitator. Training will be August 25-27. Training will have limited space, but will be open to groups other than the pilot sites; particularly for the "Person-centered Thinking" section on day 1. Sept. 7 is the pilot site launch date.</p> <p>It was suggested a one-to-two page executive summary be available to the steering committee to use as representation of the project, to include timelines, definitions and training information.</p> <p>An additional grant submission has been made that would allow the increase of additional sites, and increase the options counselors' FTE.</p>	<p>Maureen will develop a 1-2 page executive summary to disseminate to the Steering Committee.</p>

	It would also require 5 people from UT to set national protocol standards for options counselors.	
Committees	The subcommittees; including Evaluation and Care Transitions/Hospital Discharge, need to convene. It was suggested and approved that a Person-centered Thinking Committee be formed that would include various settings beyond the ADRC.	The ADRC will initiate a "Person-centered Thinking" subcommittee.
Money Follows the Person	Maureen suggested an ad-hoc subcommittee for anyone interested in discussing the "Money Follows the Person" (MFP) call for proposals, and asked the committee to recommend others who may be interested as well. Brooke will coordinate scheduling a meeting.	Brooke will coordinate participants and a meeting time for the MFP ad-hoc committee.

Submitted by: Brooke Plumlee

Date: 8/13/2010