

## ADRC Meeting Minutes

DATE: 4/6/10

PRESENT: Marilyn Hammond, Yvette Woodland, Lorna Koci, Scott McBeth, Michelle Benson, Nancy Bentley, Debra Mair, Louise Tonin, Maureen Henry, Claire Mantonya, Andrew Riggle, Judith Holt, Jason Stewart, Mark Smith, Michael Styles, Brooke Plumlee

ABSENT: Bill Young, Chandler Menteer, Juliana Preston

EXCUSED: Carrie Shonlaw

TOPIC	DISCUSSION	ACTION
Review Minutes	Reviewed and approved minutes.	Minutes approved.
Information Referral (2-1-1)	Lorna Koci presented on 2-1-1 as an information referral source. Handouts were the Information & Referral (I&R) Subcommittee Report with topics of the committee's recommendation, a contract, data, training, directory production, reporting and funding. Also given out, a Utah 2-1-1 Service Snapshot showing monthly call volume, frequency, calls by county, busiest hours, major needs, database listings and top 25 agency referrals. Lorna said the directory can be reproduced demographically for a fee, which would allow specialized resources. The website <a href="http://www.211UT.org">www.211UT.org</a> was viewed and discussed. Funding was estimated at about \$10,000 the first (development) year and about \$5000 thereafter. 2-1-1 already has a process in place to update regularly to ensure accuracy. The ADRC funding requires a database source and I&R recommended the use of 2-1-1. It was moved, seconded; all in favor, approved. A contract will be drafted regarding the ADRC using 2-1-1 for its database development and hosting. During site visits, Maureen and Louise will get input and suggestions for 2-1-1 from the sites.	Brooke will send the 2-1-1 website address to the committee.  Maureen will put together a contract between the ADRC and 2-1-1.  At site visits, Maureen & Louise will get input on 2-1-1.
Update on sites	Maureen went through the differences in the models of the pilot sites and the collaboration with AAAs and CILs: Mountainlands, Moab, Logan; and discussed the upcoming site visits. Maureen will send an outline of the site visits to the committee for review. Contracts between the ADRC and sites will be in place by the end of the week.	Maureen will send an outline of the site visits to the committee.  Site contracts complete by the end of the week.
Grants	The VA grant enabling vets to stay in their communities has not had any progress. Its primary model is AAAs working with the VA without any Commission/ADRC involvement. If ADRC/AAA members are interested, they can find more information on the TAE website <a href="http://www.adrc-tae.org">www.adrc-tae.org</a> and there are VA materials online done by Boston College.  ADRC funding of \$10 million, available over the next 5 years, was discussed and it was said that we need to follow up with the health department regarding the "Money Follows the Person" grant.	AAAs interested in the VA grants can find info on the TAE website.  Maureen will follow-up with the Health Dept. on "Money Follows the Person"
Logo	The logo submitted by HealthInsight's graphic designer was reviewed. There was a suggestion and agreement that the logo would be approved; however, there would be another option with a change in font, and final approval would be voted between the options in an e-mail vote.	The logo was tentatively approved with an e-vote for final approval after a decision between fonts.
UTADRC Web	Louise presented the <a href="http://www.utadrc.org">www.utadrc.org</a> website and reviewed materials currently available and the development plan. She said the notebook materials are listed under the "Steering Committee" tab. Judith Holt will arrange for review of the site for Section 508 accessibility and screen readers.	Judith Holt will have the site and 2-1-1 reviewed for 508 and screen reader accessibility.
Other	Options counseling for the Latino community were brought up.	

	<p>Maureen discussed participation in a Hispanic Health Fair and that the Commission has money available for projects involving advance directives and Latinos. It was suggested that the Commission sponsor a day-long training for options counselors and how best to serve the Latino population.</p>	
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Submitted by: Brooke Plumlee

Date: 4/28/10